

WMBC Board Meeting Date: October 7, 2014

Present: Andrea, Jason Keen, EB, Kevin, Val, Thad, Barbara, Hale

Agenda item:	Discussion Points:	Action Taken:
Approve September meeting minutes		Board Vote Barbara motions to approve September meeting minutes, Val seconds. All were in favor.
Brief Review Action items 10 minutes	See table at the bottom**	
Newsletter 5 minutes	Shoot the Trails Recap TKMBD Recap Build Day Schedule Volunteer of the Month- **Note: Mention Whatcom Middle School Mountain Bike Club to this write up.	Hale nominates Bobby Marsee as the next volunteer of the month, Val seconds. All were in favor.
Bookkeeper Barbara/Hannah 15 min	Meet Jason Keen, introductions. Quickbooks set up \$20/hr, 5-10hrs/month, Cap is set at \$150/mo and is subject to change if he is to take on additional roles at the beginning of the new year.	Board Vote Val motions that we purchase the 2014 version of Quickbooks, Hale seconds, all were in favor. Val motions that we hire Jason Keen to be the bookkeeper for the WMBC, Kevin seconds. All were in favor.
Shoot the Trails – Review/Feedback 20 min Val	<ul style="list-style-type: none"> - Text voting was great but underused. - Run a slide show w/ photo/video numbers. - Need to get a gaming license - Improve beer lines/set up another tent - Possible venue change - Add more screens/TVs 	Board Information

<p>Need to fill board member position</p> <p>10 minutes Barbara/Matt</p>	<p>Development Director vs. Finance Director Who is responsible for managing WMBC finances? Treasure or Financial Director?</p>	<p>Board Vote Will continue discussion via e-mail.</p>
<p>Galbraith Deal</p> <p>Matt/EB</p> <p>10 min</p>	<p>Meeting with Council There were two meetings. One with the City Council and one with the County Council. Both were informational regarding the impact (economic) of mountain biking on a community.</p>	<p>Board Information</p>
<p>TAP Build Academy EB 10 min</p>	<p>Build Academy- Nov 8th. Entry Level Tap will increase to \$500, Level 2 is \$2000</p>	<p>Board Information Hale will look into the rental of the Silver Beach gym. Barbara will look into the WECU facility. Eric will look into a place to store merchandise</p>
<p>Dinner at the Fork</p> <p>20 min</p> <p>EB</p>	<p>Tuesday Nov. 11th. Who's the special guest Do we charge?</p>	<p>Board Information Eric will forward list. Discussion will continue via e-mail</p>
<p>Director of Education Update Hale</p> <p>5 min</p>	<p>Bobby Marsee has Whatcom Mountain Bike Club running. Shaumee Cample is looking into starting a club at Wade King Looking into helping out w/ the Bike Rodeo.</p>	<p>Board Information</p>

Trail Director Update EB 5 min	2 presentations on Friday for WA state trails Conference Preparing Double Black TAP development Nooksack planning recreation meeting DNR meeting Meeting w/ public officials. Carlee Dethridge- congresswoman Matt gave presentation in front of city council Erin Uloth- Canyon Ridge	Board Information
Questions, Comments,		

Action Items	Person(s) Responsible	Due Date	Completed?
Need to find a replacement for Hannah. Matt will contact Carla and Tina.	Matt/Barbara	October	Yes
Set up an account at Hardware Sales	Eric	October	No
Set up an account at Kinkos	Barbara	October	Yes
Get a bulk mailing deal whenever needed for mass mailings.	Undetermined	Undetermined	No
Develop a business plan or at least get a committee put together. Will provide content for the Case for Donation document.	Barbara	October	Committee has met. We're moving forward.
Develop a "Case for Donation." Find someone to develop this.	Barbara	Undetermined	Started this project
Put together a TAP committee in early September.	Eric	October	No
Have a list of next year's TAP businesses ready to present at STT.	Eric	October	No

Val will arrange the purchase of 2 WMBC tents w/ decals	Val	October	Yes
Kevin will look into the price of 2 decals for the tool trailer	Kevin	October	No
Val will get more brochures printed.	Val	October	Yes
Matt will coordinate w/ Hannah to develop a procedure for working with the bookkeeper.	Matt/Barbara	October	Yes
Matt will meet w/ EB to discuss how to incorporate more fundraising type work.	Matt	October	No
Find all media articles related to Galbraith, mountain biking in Whatcom County and the WMBC	Kerry	October	In Progress
Need to let the bookkeeper know how the REI grant money was spent.	Eric	October	No
Finish up Blanchard Trail soon.	Eric and Thad		Working on getting an official date from EB.
Find a location to store merchandise	Barbara/Eric	ASAP	